

## Job description

<b>Role title</b>	Quality Control Technician
<b>Reporting to</b>	Team Leader – Quality Control
<b>Role duration</b>	Permanent

### Purpose of the role

Task list
<ul style="list-style-type: none"> <li>• Assessment, Partial disassembly, repair, and function testing of a range of products to the required Incoming inspection &amp; Fault finding of various types of endoscope and related products</li> <li>• Preparation of inspection reports to guide workshops on repair requirements</li> <li>• Final inspection, testing and packing of repaired products</li> <li>• Using PC equipment for the recording of technical information and other tasks associated with department activity (goods receipt/despatch)</li> <li>• Communicating with workshop and logistics staff</li> <li>• Ensure all work is completed to Quality Management System requirements</li> <li>• Work towards maintaining company and personal quality goals and objectives</li> <li>• Administrative duties relating to the repair process</li> <li>• Provide service report updates to team support functions</li> <li>• Developing skills and competence on additional products/services within the service department</li> <li>• Work within the guidelines of the Health &amp; Safety at Work Act 1974</li> </ul>

### Capability profile

Skills	Essential	Desirable
Mechanical/electronic aptitude or interest		✓
Ability to follow processes/technical manuals	✓	
Good interpersonal skills with the ability to work as part of a team	✓	
Ability to identify defects in workmanship	✓	
Computer literate with ability to enter and interpret repair information	✓	
Experience	Essential	Desirable
Previous experience in a quality control or inspection related role		✓
Previous experience working with or handling medial devices		✓
Languages	Essential	Desirable
English	✓	

## Mobility requirements

<b>Role location</b>	Southend on Sea
<b>International travel</b>	Possible – Training Courses

## Other

### **Ergéa Quality Assurance and Environmental and Health & Safety**

Comply with policies, and work to maintain a high standard of customer service and protect the safety and health of you, your colleagues, our customers and members of the public. Promptly raise any concerns regarding potential violations of the policies.

### **DBS - Disclosure & Barring Service disclosure (formally Criminal Records Bureau disclosure)**

A DBS Enhanced Disclosure is required for all applicants.

The successful applicant must agree to an Enhanced Disclosure under the Disclosure Barring Service Records Bureau procedures. Employment will be offered to the successful applicant subject to a satisfactory Disclosure report.

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